

**International Girls in ICT Program Proposal Guidelines**  
**PROPOSAL TEMPLATE**

**INSTRUCTIONS:**

This template is the required proposal format, to be completed in full for application. Please ensure that you follow the instructions below:

↑ Type your responses within the boxes of this template when developing your proposal using the same headings and number system. The maximum length for proposals, including the Project details, Methodology, Budget Templates, is 15 pages, single-spaced in total. The approximate page length is indicated for each section. Please use Times New Roman Font or Arial font type, Size 12. ↑ The Proposal Criteria should be considered in your responses (Guidelines for IG-ICT Applicants).

<b>PROJECT TITLE:</b>
<b>TARGETED SECTOR:</b>
<b>TARGET AREA:</b>
<b>ESTIMATED BUDGET:</b>
<b>DATE:</b>
<b>NAME OF ORGANIZATION:</b>
<b>PRIMARY CONTACT PERSON, TITLE ,EMAIL ,TELEPHONE NUMBER AND WORK EXPERIENCE:</b>

<b>Section 1. Project Description, Project Relevance and Need</b>
a) Provide a brief description of the proposed project. Describe how your project addresses the solicitation priority.
b) Demonstrate the need for your project. Describe why it is important to carry out this work.

c) Provide the objectives of the project. Describe how your project help reach more Girls in ICT.

d) What key activities will you undertake in this project?

e) Describe the target audience(s) for the project (e.g. high school girls, girls/young women, women from semi urban and rural areas, special people and others).

f) Provide list the geographic location(s) where the project activities will take place.

## **Section 2. Expected Results**

a) What are the expected results of this project?

## **Section 3. National Scope and Applicability, Multi-sectoral Partnerships and Collaborations.**

a) Describe your past different projects successful collaborations if any.

b) Describe how the results of your project will have national implications and benefits.

## **Section 4. Knowledge Transfer Activities**

a) How will your project results reach your target population(s) and how do you plan to follow-up?

b) What aspects of your project will be self-sustaining(if any) and describe how they will continue after funding has ended.

## **Section 5. Methodology**

a) Complete the Work Plan Template outlining the objectives, expected results, activities, products, timelines, deliverables and human resources required (e.g. staff, contract workers, and volunteers).

**Section 6. Your Organization Profile**

**Section 7. Budget Estimations and Expected Budget**

**Note that the expected budgetary support from NTA shall be within NRS 5 lakhs including tax.**

**Section 8: Please also include attested copy of Company Registration, PAN/VAT Certificates, Tax clearance Certificates.(If possible)**