

## Evaluation Criteria for Consultancy service

S. No.	Description	Marks
1.	<b>Specific Experience of the Consultancy firm related to the assignment and other research project</b>	<b>30</b>
1.1	Experience in preparing various Questionnaires and Test Forms for carrying out research 15 marks	
1.1.1	3 marks for each project in which Questionnaires and test forms were used (max. of 5 Projects)	
1.2	Experience in carrying out surveys 15 marks	
1.2.1	2 mark for each project worth of up to Rs. 50,000.00 where survey was prime methodology of data collection 3 marks for each project worth of more than Rs. 50,000.00 where survey was prime methodology of data collection	
2.	<b>Adequacy of the proposed work plan and methodology in responding to the Term of Reference</b>	<b>25</b>
2.1	Responsiveness to ToR 10 marks	
2.2	Methodology proposed for preparing Guidelines and carrying out Research 15 marks	
3.	<b>Qualifications and competence of the key staff for the assignment</b>	<b>35</b>
3.1	General Qualifications of Personnel to be involved in the Assignment	
a.	Persons having PhD with 3 years experience in research (1.5 marks for each, not exceeding 3 marks) 3 marks	
b.	Persons having Master Degree with 5 years experience (1.5 marks for each, not exceeding 4.5 marks) 4.5 marks	
c.	Persons having Bachelor degree with 3 years experience ( 0.83 marks for each, not exceeding 2.5 marks) 2.5 marks	
3.2	Adequacy for the proposed assignments	
3.2.1	Expert/consultants to be engaged for this assignment with the minimum of 5 years' experience	
a.	Engineers (2 marks for each not exceeding 6 marks) 6 marks	
b.	Research Methodologist (3.5 marks for each not exceeding 7 marks) 7 marks	
c.	Economist (having in-depth knowledge of econometrics) (3 marks for each not exceeding 6 marks) 6 marks	
d.	Statistician (having in-depth knowledge of econometrics) (3 marks for each not exceeding 6 marks) 6 marks	
4.	Written commitment from the expert/consultants outside the organization shall be provided <b>Suitability of the transfer of knowledge program (conducting training for NTA Staffs)</b>	<b>10</b>